



# JACKSON COLLEGE of EDUCATION

(TEACHER EDUCATION DIVISION OF JACKSON EDUCATIONAL COMPLEX)

APPLICATION FOR ADMISSION  
**3-YEAR DIPLOMA IN BASIC EDUCATION**  
**(EARLY GRADE, UPPER PRIMARY & JHS FRENCH SPECIALISMS)**  
 2022 | 2023 ACADEMIC YEAR

## APPLICATION FORM

THIS APPLICATION FORM IS NOT FOR SALE!

### E-Voucher Information

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Applicant Number

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PIN

The College ONLY accepts online applications, hence this application form only serves to provide you with the prerequisite information and documents you will need to successfully apply online.

### Requirements

- a. **E-voucher:** An e-voucher costs **GHS 150.00** and is obtainable on **all networks** through the following channels:
  - **USSD:** \*920\*215#
  - **Online:** <https://securepay.jackson.edu.gh>
- b. **National Identification:**
  - **Ghanaian Citizens:** Ghana Card (or any national ID if you do not have the Ghana Card)
  - **Non-Ghanaian Citizens:** Any national ID
- c. **Certificate:** A soft copy of the WASSCE/SSCE Certificate or Result Slip
- d. **Recent Passport Picture:** Strictly white background with no scarf, cap, veil, etc. with full face and ears showing.

### Please Observe the Following Carefully

- i. Ensure that every information you provide is correct. Provision of wrong information may affect your admission.
- ii. **Deadline for Online Submission of Forms is Friday, 9<sup>th</sup> December 2022.** You must therefore ensure that this application is entered online, latest by this date.
- iii. Upon completion of your application online, print a copy of your Online Application Confirmation Letter and keep it well. Applicants who will be required to write the Entrance Examination shall use the confirmation letter as proof of application. The Entrance Exam fee shall be GHS 100.00 and the date shall be communicated in due course.
- iv. Check your Admission Status Online within one month after completion of your application online.
- v. To complete your Application Online, follow these steps:
  - Log on to [www.admissions.jackson.edu.gh](http://www.admissions.jackson.edu.gh) and enter the Applicant Number and PIN
  - Transfer all the details on this application form onto the Online Application Portal and submit.

## Personal Information

1. Title (e.g. Mr, Miss, Mrs, etc.)
2. First Name
3. Middle Name(s)
4. Surname (family name)
5. Sex (please tick ) Female  Male
6. Marital Status (e.g. single, married, divorced, etc.)
7. Religion (e.g. Christianity, Islam, etc.)
8. Nationality (e.g. Ghanaian, Togolese, etc.)
9. Date of Birth (day - month - year)

## Contact Information

***To enable the Head Office to contact you in person concerning your admission, you must provide a Personal MTN Telephone Number as your primary/main contact.***

10. Personal MTN Telephone Number
11. Other Telephone Number (if any)
12. Residential (house) Address
13. Ghana Post GPS Address (if any)
14. Region of Residence (e.g. Ashanti, Volta)
15. Postal Address
16. Email Address

## Other Details

17. Employment Status (please tick ) Employed  Unemployed
  18. Workplace Address (if employed)
  19. Is teaching your current Occupation or Job? (if employed) Yes  No
  20. Would you like to be contacted for a teaching job opportunity? Yes  No
  21. Are you physically challenged? Yes  No
- If yes, please specify the type of challenge

### Learning Centres

The underlisted proposed centres will be established subject to meeting the required number of qualified applicants.

Prog. Specialism	Prog. Option	Learning Centres
Primary Specialism	Early Grade	Accra, Bolgatanga, Ho, Hohoe, Koforidua, Kumasi, Tamale, Wa
	Upper Primary	Abetifi, Aburi, Accra, Ada, Agogo, Akatsi, Akrokerri, Amasaman, Atebubu, Bechem, Berekum, Bolgatanga, Cape Coast, Dormaa Ahenkro, Enchi, Ho, Hohoe, Kibi, Koforidua, Kumasi, Mampong, Sefwi Bekwai, Somanya, Sunyani, Takoradi, Tamale, Techiman, Wa
JHS Specialism	French	Ho, Hohoe, Kumasi, Somanya, Tamale

22. Programme Specialism: Primary Specialism  JHS Specialism

23. Programme Option

24. 1<sup>st</sup> Choice Centre  2<sup>nd</sup> Choice Centre

### Examination Results Information

- Results of different examination sittings should be filled in separate columns.
- Attach a photocopy of each result slip/certificate you provide.

EXAM RESULTS - 1		EXAM RESULTS - 2		EXAM RESULTS - 3		EXAM RESULTS - 4	
Exam Type:		Exam Type:		Exam Type:		Exam Type:	
Year:		Year:		Year:		Year:	
Month:		Month:		Month:		Month:	
Index No:		Index No:		Index No:		Index No:	
Exam Centre:		Exam Centre:		Exam Centre:		Exam Centre:	
Regular/Private:		Regular/Private:		Regular/Private:		Regular/Private:	
Subject	Grade	Subject	Grade	Subject	Grade	Subject	Grade

**Parent/Guardian Information**

25. Full Name

26. Relationship with you (e.g. father, aunt, spouse etc.)

27. Occupation (e.g. teaching, trading, etc.)

28. Telephone Number

29. Residential (house) Address

30. Ghana Post GPS Address (if any)

31. Region of Residence (e.g. Ashanti, Volta)

32. Postal Address

33. Email Address

**Declaration by Applicant**

I take full responsibility for the information provided on this form and solemnly declare that it is true and accurate. Should it be found to be false, I may be denied admission or withdrawn from the College.

Full Name

Signature  Date

**Referrer Information**

Were you referred or encouraged by another JCE Applicant, Student or Alumni to apply? If yes, kindly provide the person’s Referral Code (Applicant/Student/Alumni number) and Name.

Referral Code Name

You can also earn a commission/reward for every person you encourage to apply to Jackson College of Education. Simply give your Referral Code (Applicant Number) and Name to anyone you refer to the College to enter the information onto their application forms online.

*Thank you for applying to Jackson College of Education. We hope to see you soon as our new, cherished student.*

*For further enquiries, please call us on: 020 126 0290 | 054 505 1182 | 026 689 9495*

*You can also email us at [admissions@jce.edu.gh](mailto:admissions@jce.edu.gh)*